



**SURREY**  
COUNTY COUNCIL



# Doing Things Together with Adult Social Care

An Easy Read Guide to Co-production



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You can read this booklet alone or with someone to support you.



Blue and underlined words show links to websites and email addresses. You can click on these links on a computer.

## Acknowledgements

This booklet was developed by Surrey County Council and the Learning Disability and Autism Engagement Team at Surrey County Council. It was checked out by Get it Right!



May 2025

# What is co-production?



Adult Social Care at Surrey County Council would like local people to get involved in co-production.



Co-production is about organisations working together with people to make services better.

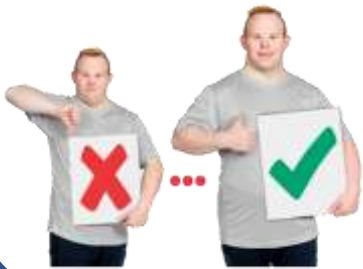


This guide tells you all about Adult Social Care's approach to co-production and the benefits of getting involved.

# Why do we do it?



It is the right thing to do.



It makes services better.



Everyone has a right to be heard,  
included and treated equally.



Helps people to feel involved with what  
is happening in Surrey.

# The way we do it



Treat you with respect, be fair and honest.



You feel that what you say makes sense and is important.



Well planned so that your time is used well.



The whole group decide what the goals are.



You are told what has happened because of your work.



# How you will be supported



You will know the name of a person and how to contact them if you need to.



Information will be given to you in a way that you can understand.



You will be given enough time to think about the information before the meeting.



You will be given enough time to think and respond in the meeting.



You will know what people will talk about in case something is upsetting for you.

# Saying thank you and payment



We hope you will feel valued and more confident from working with us.



We want to give you something back for your work.



This could be a thank you card, social event or chance to do some training.



For some activities you could get a voucher or payment. This depends on the type of work you are doing.



We will also pay for your travel costs.

# What happens to benefits



Some people get state benefits.



If you are paid this can change your benefits.



You can get advice from Surrey Welfare Rights Unit: [www.swru.org/people-with-lived-experience-and-carers/](http://www.swru.org/people-with-lived-experience-and-carers/)



They will tell you what will happen to your benefits if you are paid.



You do not have to be paid to do work with us to be treated equally.



# How to get involved



We will promote opportunities to get involved on our web pages:

[www.surreycc.gov.uk/yourvoicematters](http://www.surreycc.gov.uk/yourvoicematters)

Contact the learning disability and autism engagement team:



Opportunities to get involved will be sent out through

[www.surreycc.gov.uk/disabilitynews](http://www.surreycc.gov.uk/disabilitynews)



**Email:**

[disabilitycomms@surreycc.gov.uk](mailto:disabilitycomms@surreycc.gov.uk)



**Phone or text:**

07929 863 582

# Debbie's experience



Debbie co-produced and delivered a training session for the Surrey County Council web team about Easy Read and digital accessibility.



Debbie said: 'It was really good and interesting.'



I felt more confident and learnt a bit about different things.



The Council web team did not know about the stuff I was talking about. It was good to explain it to them.'

# Phil's experience



Phil is part of The Get it Right! Team. The Get it Right! team are people with a learning disability who work with Surrey County Council staff to develop Easy Read materials.



A team of three people meet each month to review materials and provide feedback on the quality of the work.



Phil has been a member of the team for more than a year.



He likes to speak with other people in the group. He likes to read the sentences to see if it goes with the picture.



He enjoys when we have a session together and he gets paid for his work.

# Who to contact for more information or a different format



Different formats of this guide are available on the Surrey Coalition website:

<https://surreycoalition.org.uk/co-production-information/>

You can contact us:



**Telephone:** 01483 456 558



**Text (SMS):** 0790 867 1402



**Email:**

[coproduction.asc@surreycc.gov.uk](mailto:coproduction.asc@surreycc.gov.uk)